

Quarterly Report - ANC 2B, 2017 Q2

Balance Forward \$78,634.54

Receipts

| | |
|-----------------------|------------|
| District Allotment | \$5,099.09 |
| Interest | \$0.00 |
| Other | \$0.00 |
| Transfer From Savings | \$0.00 |

Total Receipts \$5,099.09

Total Funds Available \$83,733.63

Disbursements

| | | |
|----|--|------------|
| 1. | Personnel | \$3,251.88 |
| 2. | Direct Office Cost | \$0.00 |
| 3. | Communication | \$648.76 |
| 4. | Office Supplies, Equipment, Printing | \$65.00 |
| 5. | Grants | \$0.00 |
| 6. | Local Transportation | \$0.00 |
| 7. | Purchase of Service | \$697.96 |
| 8. | Bank Charges, Transfers and Petty Cash | \$39.00 |
| 9. | Other | \$25.00 |

Total Disbursements \$4,727.60

Ending Balance \$79,006.03

Approval Date By Commission: MAY 10, 2017

Treasurer: [Signature]

Secretary Certification: [Signature]

Chairperson: [Signature]

Date: MAY 14, 2017

I hereby certify that the above noted quarterly financial report has been approved by a majority of Commissioners during a public meeting in which there existed a quorum.

2017 Budget - ANC 2B

Balance Forward: (from "Ending Balance" of Previous Fiscal Year)

\$77,433.28

Budget Receipts

| Cat | Amount | Q1 | Q2 | Q3 | Q4 | YTD | Diff |
|--|-------------|-------------|-------------|-------------|-------------|-------------|---------------|
| D-AL District Allotment | \$20,396.00 | \$5,099.09 | \$5,099.09 | 0.00 | 0.00 | \$10,198.18 | (\$10,197.82) |
| D-Int Deposit Interest | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| D-O Deposit Other | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| D-T Deposit Transfer - Transfer from Savings | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Receipts | \$20,396.00 | \$5,099.09 | \$5,099.09 | \$0.00 | \$0.00 | \$10,198.18 | \$-10,197.82 |
| Total Funds Available: | | \$82,532.37 | \$83,733.63 | \$79,006.03 | \$79,006.03 | | |

Budget Disbursements

| Cat | Amount | Q1 | Q2 | Q3 | Q4 | YTD | Diff |
|--|-------------|-------------|-------------|-------------|-------------|------------|------------|
| 1 Personnel | \$12,500.00 | \$2,863.89 | \$3,251.88 | 0.00 | 0.00 | \$6,115.77 | \$6,384.23 |
| 2 Direct Office Cost | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3 Communication | \$1,760.00 | \$106.62 | \$648.76 | 0.00 | 0.00 | \$755.38 | \$1,004.62 |
| 4 Office Supplies, Equipment, Printing | \$300.00 | 0.00 | \$65.00 | 0.00 | 0.00 | \$65.00 | \$235.00 |
| 5 Grants | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6 Local Transportation | \$0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 Purchase of Service | \$3,500.00 | \$888.32 | \$697.96 | 0.00 | 0.00 | \$1,586.28 | \$1,913.72 |
| 8 Bank Charges, Transfers and Petty Cash | \$156.00 | \$39.00 | \$39.00 | 0.00 | 0.00 | \$78.00 | \$78.00 |
| 9 Other | \$25.00 | 0.00 | \$25.00 | 0.00 | 0.00 | \$25.00 | \$0.00 |
| Total Expenditures | \$18,241.00 | \$3,897.83 | \$4,727.60 | \$0.00 | \$0.00 | \$8,625.43 | \$9,615.57 |
| Ending Balance: | | \$78,634.54 | \$79,006.03 | \$79,006.03 | \$79,006.03 | | |

Expenditure Listing - ANC 2B, 2017 Q2

| CId | Check | Date | Payee | Cat | Amount | Purpose | Date Approved |
|-----|-------|------------|-----------------------------------|-----|--------|--|---------------|
| C | | 2017-01-03 | PNC Bank | 8 | 13.00 | Monthly bank service charge | Budgeted |
| C | 2334 | 2017-01-11 | Peter Sacco | 1 | 764.02 | Monthly salary for the ANC's Executive Director | Budgeted |
| C | 2335 | 2017-01-11 | Suite Services | 7 | 222.08 | Monthly charge for cleaning services for the Dupont Circle Resource Center | Budgeted |
| C | 2336 | 2017-01-11 | Peter Sacco | 4 | 65.00 | Reimbursement for the purchase of a nameplates for new ANC commissioners | Budgeted |
| C | 2337 | 2017-01-11 | The ANC Security Fund | 9 | 25.00 | Annual participation in the ANC Security Fund | Budgeted |
| C | 2338 | 2017-01-11 | Department of Employment Services | 1 | 48.60 | Quarterly state unemployment insurance contribution for Executive Director | Budgeted |
| C | 2339 | 2017-01-11 | United States Treasury | 1 | 525.45 | Quarterly federal employment taxes for Executive Director | Budgeted |
| C | 2340 | 2017-01-11 | DC Treasurer | 1 | 385.77 | Annual state income tax withheld for Executive Director | Budgeted |
| C | | 2017-02-01 | PNC Bank | 8 | 13.00 | Monthly bank service charge | Budgeted |
| C | 2341 | 2017-02-08 | Peter Sacco | 1 | 764.02 | Monthly salary for the ANC's Executive Director | Budgeted |
| C | 2342 | 2017-02-08 | Verizon | 3 | 35.47 | Monthly service charge for Verizon internet and phone service for Dupont Circle Resource Center | Budgeted |
| C | 2343 | 2017-02-08 | Suite Services | 7 | 237.94 | Monthly charge for cleaning services for the Dupont Circle Resource Center | Budgeted |
| | 2344 | 2017-02-08 | Noah Smith | 3 | 147.00 | Reimbursement for monthly service charges for the ANC's Backpack internal work website for FY 2016 Quarter 2 | Budgeted |

| | | | | | | | |
|---|------|------------|----------------|---|--------|--|----------|
| | 2345 | 2017-02-08 | Noah Smith | 3 | 147.00 | Reimbursement for monthly service charges for the ANC's Backpack internal work website for FY 2016 Quarter 3 | Budgeted |
| | 2346 | 2017-02-08 | Noah Smith | 3 | 147.00 | Reimbursement for monthly service charges for the ANC's Backpack internal work website for FY 2016 Quarter 4 | Budgeted |
| | 2347 | 2017-02-08 | Noah Smith | 3 | 52.35 | Reimbursement for annual charges for the ANC's MacHighway email and website host | Budgeted |
| C | 2348 | 2017-02-08 | Peter Sacco | 3 | 49.00 | Reimbursement for monthly service charges for the ANC's Backpack internal work website for February 2017 | Budgeted |
| C | | 2017-03-01 | PNC Bank | 8 | 13.00 | Monthly bank service charge | Budgeted |
| C | 2349 | 2017-03-08 | Peter Sacco | 1 | 764.02 | Monthly salary for the ANC's Executive Director | Budgeted |
| C | 2350 | 2017-03-08 | Suite Services | 7 | 237.94 | Monthly charge for cleaning services for the Dupont Circle Resource Center | Budgeted |
| C | 2351 | 2017-03-08 | Verizon | 3 | 70.94 | Monthly service charge for Verizon internet and phone service for Dupont Circle Resource Center | Budgeted |

Note:

Income Report

| | | |
|--|--------|--------|
| Balance Forward: (from "Ending Balance" of Previous Quarterly Report) | | \$0.00 |
| Receipts: | | |
| Transfer(s) from Checking Account | \$0.00 | |
| Other (Interest Earning, etc.) | \$0.00 | |
| Total Receipts | | \$0.00 |
| Total Funds Available: | | \$0.00 |
| Disbursements: | | |
| Transfer(s) to Checking Account | \$0.00 | |
| Other | \$0.00 | |
| Total Disbursements | | \$0.00 |
| Ending Balance: | | \$0.00 |

Checking

| Deposit Type | Payer | Amount | Date |
|--------------------|--------------------|---------|------------|
| District Allotment | District Allotment | 5099.09 | 2017-03-13 |

Savings

| Deposit Type | Payer | Amount | Date |
|--------------|-------|--------|------|
| Deposit Type | Payer | Amount | Date |

Note:

Reconciliation Report - ANC 2B, 2017 Q2

Date of Bank Statement

3/31/2017

Ending balance on bank statement

\$85038.53

+ Total Outstanding Deposits

\$0.00

- Total Outstanding Checks/Charges for this Quarter

\$493.35

- Total Outstanding Checks/Charges for Previous Quarters

\$0.00

Reconciled Bank Balance

\$84,545.18

QRA Ledger Balance

\$79,006.03

Bank Statement/QRA Difference

\$5539.15

Deposits Not on Statement

Outstanding Checks

Source Date Amount

| | Check | Payee | Date | Amount |
|---|-------|------------|------------|----------|
| 1 | 2344 | Noah Smith | 02/08/2017 | \$147.00 |
| 2 | 2345 | Noah Smith | 02/08/2017 | \$147.00 |
| 3 | 2346 | Noah Smith | 02/08/2017 | \$147.00 |
| 4 | 2347 | Noah Smith | 02/08/2017 | \$52.35 |

Note: